

Copdock & Washbrook Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 6 November 2018 at Pavilion, Old London Rd, Copdock, 7.30pm

Present: Chairman Terry Corner, Cllr Mike Watling, Cllr Keith Armes, Cllr Tina Sutters, Cllr Laura Butters, Cllr Ann Hurst, District Cllr Nick Ridley, 4x residents, Clerk - Angela Chapman.

1568/1819 Chairman's Welcome & Apologies for Absence - County Cllr Chris Hudson, District Cllr Barry Gasper

1569/1819 Declaration of Interests - Mike Watling - Tennis Club, Ann Hurst - allotments.

1570/1819 Minutes. Minutes of the meeting held on 2 October 2018 were signed as a true record., with the note it was not the Annual meeting.

1571/1819 Clerk's Report including Matters Arising

This has been a very busy month updating admin and personnel documents. Finance Working Group met, discussed a full agenda including Standing Orders, Financial Regulations and the pre-cept budget amongst other items.

The updating of the Standing Orders and Financial Regulation documents is complete.

Play areas signage text is almost agreed, ready to be ordered; maintenance work from the inspection is awaiting a quote for the most pressing work, to this end, Cllr Mike Watling is meeting with Danny Carman to go through the most urgent repairs.

Jubilee Meadow grass cutting - contractor Danny Carman has purchased a new cutting machine which goes over the footbridge and has made this area much easier to maintain.

Environmental management meeting was held, a list has been drawn up of required works, which is very much the same as last year, a copy has been sent to all Councillors.

The Council now has 2 Casual Vacancies due to the death of Peter Jones. These will be advertised on the notice boards and in the parish In Touch magazine.

1572/1819 Adjournment: Meeting adjourned at 19.40hrs.

DC Nick Ridley: Local Plan consultation has been deferred for 2 months as too many changes, can't be rushed, consultation now Feb/March 2019, otherwise it will be the other side of the election, i.e. after May. Likely it won't be adopted until end of 2019 or Spring 2020. Has not been for lack of trying, difficult situation, will be subject to purdah 6 weeks before the election, business closes down. Will see local developers come in with speculative planning applications. Mid Suffolk's 5 year land supply not valid. East Bergholt judicial review was last week, no decision yet.

Keith Armes asked about land being taken back from renting farmers. NR advised SCC are trying to raise money, £300k gap in budget. Council requested Clerk contacts County Councillor Christopher Hudson for information on sites of farms in Copdock & Washbrook.

Meeting reconvened 20.15hrs.

1573/1819 Planning Applications:

Coachmans, Elm Lane, Copdock And Washbrook, Ipswich Suffolk IP8 3ET.

Application under Section 73 of the Town and Country Planning Act - Reserved Matters

DC/18/00049 (Outline Application B/16/01104 Allowed at Appeal APP/D3505/W/16/3164556)

without compliance with Condition 2 (Approved Plans and Documents) to reposition the dwelling footprint. *No objection.*

1574/1819 Financial Matters & RFO Report:

- a) payments recommended - KA & MW approved

- b) AGAR (Annual Governance & Accountability Return) approved & minuted.
- c) Pre-cept Draft Consideration sheet previously distributed to Council. It was agreed to keep the £2k budget figure in for the Neighbourhood Plan although likely not to be fully used.
- d) Standing Order - reviewed and distributed to all Councillors. Approved.
- e) Financial Regulations - reviewed and distributed to all Councillors. Approved.
- f) Council agreed allotment rents will not be increased.

RFO Report

The Parish Council's budget position is in order, with all spending within the current financial years budget, apart from the 127 payments, which is £500 over budget.

Finance Working Group met, discussed a full agenda including Standing Orders, Financial Regulations, the pre-cept budget, personnel documents, play equipment remedial repair costs. The AGAR (Annual Governance and Accountability Return) has been signed off and returned, and can now be approved by Council.

The Financial Regulations and Standing Orders have been updated and agreed by the Finance Working Group. To be approved at this meeting.

The Parish Council has received a request from Copdock & Washbrook Tennis and Badminton Club for a donation of £5,000 towards the maintenance of the tennis courts at the sports field.

Payments approved

Bank statements to view at meeting.

Spreadsheets updated to 06/11/18 sent to FWG.

1575/1819 Risk Assessment

Updating of RA register ongoing. New dog waste bin required at top of Folly Lane, Clerk to order. The post box in the same area has been reported to Royal Mail as the post its attached to is very unstable.

1576/1819 Environmental Management

Agreed list copied to all Councillors. Grit bin signage - Clerk to email SCC.

1577/18/19 Old London Rd - SCC Highways

Chairman Terry Corner sent map to SCC showing signs along this stretch of road. Signs around the hotel to be checked, there was an accident due to a driver turning right out of the hotel and going the wrong way up the dual carriageway. Clerk to make contact with the hotel.

1578/1819 Neighbourhood Plan

Cllr Laura Butters reported the NP group met with Lawshall Chairman which was very useful meeting, C&W NP will likely use their template. Consultant coming to next NP meeting. Funding being sought, an 18 month timeline being aimed for. All monies will go through the Parish Council's bank account.

1579/1819 Working Groups

List updated and to be distributed.

1580/1819 Casual Vacancy

Louise Carman co-opted on to the Council - approved unanimously.

Leaves one vacancy.

1581/1819 Matters to be brought to the attention of the Council:

MW/KA - suggested memorial for Peter Jones in village.

TC - cheque signing to be carried out in the meeting and not when the meeting has finished.

Financial Regulations to be altered to accommodate this change.

Items for next agenda: Memorial in village for Peter Jones.

Meeting closed at 20.55hrs.