

Copdock & Washbrook Parish Council

Minutes of the meeting of the Parish Council held on Tuesday 4 June 2019 at the Sports Pavilion, Copdock, 7.30pm

Present: Cllr Keith Armes (chaired mtg), Cllr Ann Hurst, Cllr David Marsh, Cllr Louise Carman, Cllr Laura Butters, County Cllr Christopher Hudson, District Cllr Dave Busby, 3x residents, Clerk - Angela Chapman.

1664/1920 Chairman's Welcome & Apologies for Absence - Chairman Terry Corner, Vice Ch Mike Watling

1665/1920 Declaration of Interests . None.

1666/1920 Minutes. Minutes of the meeting held on 7 May 2019 were signed as a true record.

1667/1920 Clerk's Report including Matters Arising

SCC Highways Community Self Help Launch - Cllrs Mike Watling, Dave Marsh and myself attended. It was a very well attended meeting with around 200+ people there. It was approached as a Self Help and Health & Safety project but in reality it came across as a money saving exercise. SCC said they were allowing parish/town councils to do the work they wouldn't be able to do otherwise, some of which SCC would carry out themselves, and PC would have to pay them to do so! There were some very vicarious comments from attendees. Appears there will be lots of form filling if councils chose to use the system. This does give C&W PC a difficult situation with the Old London Rd.

OS Mapping - PC registered at minimal cost. There is a service that is free but it isn't really as you have to buy software to run it. If the NP group can let me know how they get on with it, we can look at it again if necessary. Parish Council website has been set up with Community Action Suffolk, in the process of arranging training, Cllr Dave Marsh has agreed to train to administer the website also. The PC site will have a link to the village one and visa versa.

Textile bin - still no sign of installation from BDC despite chasing emails and a telephone message left.

Letter of thanks received from SARS for donation.

1668/1920 Adjournment: Meeting adjourned at 19.54hrs.

County Councillor Christopher Hudson reported:

PC advised had attended SCC Community Self-Help Launch, CH sent email to Mary Evans, Head of Highways, SCC asking for details of terms and requesting a meeting re Old London Rd. The road works on same road caused confusion and lack of access to businesses along the road.

Schools in Suffolk now outstanding. Housing pressure.

PC advised CH it was obtaining a quote for an independent character assessment/report of the village including the Old London Rd as this was considered an anomaly. CH requested sight of quote, offered to meet the cost from his Highways budget.

District Councillor Dave Busby: BDC have new cabinet members, DB sits on Assets & Investment Committee; all currently training.

Residents: reported lorries turning in clearway, broken drain covers and pipes, residents reported to haulier, Clerk to speak to local business.

Resident reporting Elm Lane/ Old London Rd junction as very dangerous with too much traffic along the dual carriageway, mostly exceeding the speed limit.

Meeting reconvened 20.22hrs.

1669/1920 Planning Applications:

Report from Planning Working Group on:

Former Football Ground North East Of Elm Lane Copdock And Washbrook Suffolk IP8 3EX

DC/19/02051. Erection of 9. no. dwellings.

The Parish Council recommend refusal.

The proposed development:

is overcrowded

has no affordable housing, there was on the previous application that was approved

does not provide a public footpath in front of plots 1-6

has not recreation space

does not provide public footpaths from the development to the rest of the village

has very small gardens for families

only has 3 visitor parking spaces

houses are very close to existing dwellings

hedge along length of Back Lane has been taken away, included on original approved application

feels like a town development not suitable for village environment

Meadow Barn Old London Road Copdock And Washbrook Ipswich Suffolk IP8 3JW
DC/19/02265. Application for Listed Building Consent - Conversion and extension of outbuilding with glazed link extension to existing dwelling.

No objection.

Meadow Barn Old London Road Copdock And Washbrook Ipswich Suffolk IP8 3JW
DC/19/02263. Conversion and extension of outbuilding with glazed link extension to existing dwelling.

No objection.

Beagle Farm Pigeons Lane Copdock And Washbrook Ipswich Suffolk IP8 3HQ
DC/19/02490 Application for Prior Approval for agricultural or forestry building under Part 6, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Erection of a new building for animal feed storage.

No objection.

1670/1920 Financial Matters & RFO Report:

- a) payments recommended - KA & AH approved
- b) Annual Governance Statement 2018/19 approved by full Council
- c) Annual Accounting Statement 2018/19 approved by full Council

RFO Report

The Parish Council's budget position is in order.

The Annual Governance Statement and Accounting Statement received back from internal auditor, to be approved at this meeting.

The internal audit report was in order, with the following minor issues to rectify:

- Update and detail Financial Risk assessment - which is being carried out
- update Asset Register - in hand
- increase Fidelity Guarantee to £70,000 (highest amount held in accounts). To be approved by Council

Copy of Internal Audit sent to Finance working Group.

Payments approved. Spreadsheets updated. Bank reconciliation sheets to be approved by Council. Checked & counter signed

by Cllr Louise Carman.

Minuted and approved.

1671/1920 Lease Renewal & Access

Process progressing with meeting at solicitors.

1672/1920 Suffolk Highways

Discussed under Matters Arising in Clerk's report, and in Adjournment with County Councillor.

1673/1920 Fixed Asset Register

Cllr Louise Carman and Clerk to update.

1674/1920 Risk Assessment

AH - re-evaluated inspection procedure and adjusted accordingly; taking photos of bus stops, litter bins etc to add to register. Road sign giving hill gradient totally obscured by vegetation - DC Dave Busby to report.

MW - register updated with litter pick and verge clearing.

1675/1920 Neighbourhood Plan

The WG reported a public event 29 June at the primary school. Meeting with consultants to share the Character Assessment report of the village. Babergh DC to publish the number of dwellings it expects each parish/town to build very soon.

NP will stand for 35 years but will need to be 'refreshed' every 2 years.

1649/1920 Matters to be brought to the attention of the Council:

None.

Items for next agenda:

Lease Renewal & Access

Risk Assess Register

Meeting closed at 21.04hrs.