

# Copdock & Washbrook Parish Council

## Minutes of the Meeting of the Parish Council held on Tuesday 2 April 2019 at the Sports Pavilion, Copdock, 7.30pm

**Present:** Chairman Terry Corner, Vice Chair Mike Watling, Cllr Keith Armes, Cllr Tina Sutters, Cllr Laura Butters, Cllr Louise Carman, Cllr David Marsh, District Cllr Barry Gasper, 2x residents, Clerk - Angela Chapman.

**1638/1920 Chairman's Welcome & Apologies for Absence** - County Cllr Christopher Hudson, District Cllr Nick Ridley, Cllr Ann Hurst, Colin Hinkins

**1639/1920 Declaration of Interests** - Mike Watling - Tennis Club; Louise Carman - Carman 4Seasons Ltd

**1640/1920 Minutes.** Minutes of the meeting held on 5 March 2019 were signed as a true record.

### **1641/1920 Clerk's Report including Matters Arising**

Nomination forms for the May elections were checked and have been hand delivered to Babergh DC with no issues arising.

Advice from James Hall from Birketts regarding leases has been distributed to all Parish Councillors with a working group formed going forward. The working group met, further advice to be sought.

After agreement at last meeting a textile bank has been requested from Babergh DC for location on village hall car park site. The PC will decide on a different charity each year for the profits to go to.

Further to the last meeting the information I have advice from SCC regarding the cutting of the central reservation, which is classified as a minor road (C & U) will be cut once a year, (as it was last year) which is scheduled for w/c 3 June, subject to weather conditions, then cut to maintain visibility at junctions, bends and signs. I have advised contractor Danny Carman, he suggested cutting an area each week up to the end of April, this will allow the untidiest areas to be dealt with first, and the whole road to be kept in a continuing tidy state.

Tree on Mill Lane site, I've spoken to Danny Carman who has pollarded the tree in the past. The cost to pollard again is £450, £680 to take the whole tree down.

Pleased to announce Cllr Dave Marsh has agreed to take the role as Footpath Warden from Tina with immediate effect, Tina providing support for up to a year.

Invitations have been sent to all village organisations to the Annual Parish Meeting to be held before the Annual Meeting of the Parish Council on 7 May 2019.

As you have heard, DC Nick Ridley sent his apologies for this, his last meeting as a Brook Ward Councillor, with C&W PC (us). He asked me to pass on this message:

*Most unfortunately as this would be my last meeting as a Brook Ward Councillor, I am not available on Tuesday. So many apologies and thanks to all the PC present and past over the 16 years I have represented you. I have always enjoyed my meetings at C & W and although I hope to continue as a Councillor this will be for the new Orwell Ward, so I will miss the goings on in your Parish.*

*I wish you well for the future. Best wishes, Nick.*

**1642/1920 Adjournment:** Meeting adjourned at 19.46hrs.

No County Clouncillor in attendance.

District Councillor Barry Gasper thanked Parish Council, saying Copdock & Washbrook Parish Council are a good council to visit.

No resident queries.

Meeting reconvened 19.48hrs.

### **1643/1920 Planning Applications:**

DC/19/00799. Erection of detached dwelling with detached garage.

Land Adjacent To Mace Green Farm Copdock Ipswich Suffolk IP8 3EY.

Comment: No objection

### **1644/1920 Financial Matters & RFO Report:**

a) payments recommended - MW & LC approved

b) consider footpath maintenance equipment - approved spend of up to £400 for new strimmer/cutting machine and various hand tools. Cllr Dave Marsh, Footpath Warden to organise and advise Clerk.

### **RFO Report**

The Parish Council's budget position is in order, at the start of a new financial year.

There is a request for replacement footpath maintenance equipment on the agenda to be considered. There is an amount in the budget for this. The current equipment is old although some pieces have been repaired for the coming season.

Payments approved.

Spreadsheets updated. Bank reconciliation sheets to 31/3/2019 to be approved and signed by Cllr Louise Carman and Clerk.

Minuted and approved.

**1645/1920 Leases**

Birketts have all documents, PC obtaining advice.

**1646/1920 Speed signs**

Chairman Terry Corner forwarded a document received from a resident to Police Inspector at Hadleigh station, which was in turn forwarded to various officers within the force including speed camera van team. The van was positioned on two different occasions on the Old London Rd with great effect. First time 18 vehicles were caught travelling over 50mph, will receive letter and fine. Second time 23 vehicles, with 1 van over 76 mph and 1 car over 85mph, both going to court.

Clerk to get info from Capel and Belstead PC Clerks re speed signs.

Clerk to find out the planning condition on DC/18/00765 TTV dwellings, re crossing over Old London Rd.

**1647/1920 Risk Assessment**

Cllr Ann Hurst carrying out weekly/monthly/half yearly reviews/inspections and updating register.

Litter picks to be included on the register, TS & MW to send details to AH.

**1648/1920 Neighbourhood Plan**

Cllr Laura Butters reported all progressing well. Questionnaire to be distributed 14 April; 15 June consultation held at school; 10 April meeting with consultant for village character assessment.

**1649/1920 Matters to be brought to the attention of the Council:**

TS - thanked all who attended litter pick, 33 adults, 2 children collected 27 bags, 13 bags of recycled rubbish.

Thanked PC and has enjoyed being on Parish Council, this her last meeting.

DM - C23 - footpath that has been closed for some while, house is for sale. TS will contact Rights of Way officer for advice. and forward to DM.

MW - Cricket Club have advised they intend to put up a new sign at the entrance to the site.

Attended Police Form meeting, Mike Small at Hadleigh station is Community Engagement Officer.

Parish Working Groups - Telephone box library - TC & Lucy Manning; Planning group now to be - KA - lead, MW, DM & LB. New updated list to be distributed.

Tina Sutters was presented with a gift to thank her for time and effort she has given the PC.

**Items for next agenda:**

None.

Meeting closed at 20.57hrs.