

# Copdock & Washbrook Parish Council

## Minutes of the virtual meeting of the Parish Council (due to COVID-19 pandemic) held on Tuesday 7 April 2020 via Skype - 7.30pm

**Present:** Cllr Keith Armes, Cllr Laura Butters, Cllr Louise Carman, Cllr Terry Corner (Chairman), CC Christopher Hudson, Cllr David Marsh, Cllr Mike Watling (Vice Chr), Clerk - Angela Chapman.

**1789/1920 Chairman's Welcome & Apologies for Absence:** Chairman Terry Corner gave respects for the death of Nick Ridley. No apologies.

**1790/1920 Declaration of Interests** Cllr Mike Watling - C&W Tennis Club; Cllr Louise Carman - Carman 4Seasons Ltd

**1791/1920 Minutes.** Minutes of the meeting held on 3 March 2020, 1789/1920 Matters to be brought to the attention of the Council were amended to '17,000 litres of water a day from 700 litres' and then signed as a true record.

### **1792/1920 Clerk's Report including Matters Arising**

What a strange month!

The PC are coordinating with C&W PCC to facilitate the COVID-19 Volunteer Network Group. I have spoken to David Lincoln today who says its quietly going ahead, volunteers are running errands of shopping and meds. The same volunteer goes to the same elderly/vulnerable person each time so a relationship is developed. He advises the group has helped around 20-25 people. He thinks a lot of villagers are looking after their own neighbours and therefore do not need the groups help. Laura is investigating food parcels for the families who normally get free school meals. The group do not run a food bank. Laura can update further.

Environmental management - litter pick cancelled due to the COVID-19 pandemic. I believe the PC need to reconsider the environmental management list that was pared down with the hope that the litter pick volunteers would pick up the remaining jobs. With that now unable to happen, we should consider asking the contractor to reinstate the work that was taken off the list.

Village gateways and signs - awaiting a map to send to SCC.

2 enforcement issues - ongoing, have had no further contact with Babergh DC.

Achilles youth football team - chased them up, with current climate not much movement although they had spoken to Suffolk FA previously and looked promising.

Taylor Wimpey A1071 road closure - cancelled due to current pandemic.

Homeless man sleeping in tent on playing field - Martin Taylor advised Wed 18 March. I reported to Streetlink through the BDC website. Not sure if they saw him there, I also gave Martin Taylor Gareth/Bus Shelter contact number, again not sure if he managed to speak with him. He was still there Friday 3 April morning.

Still 2 Casual Vacancies.

**1793/1920 Adjournment:** Meeting adjourned at 19.36hrs

**County Councillor Christopher Hudson:** advised about the new Tribe Volunteer Group set up by SCC to help during the COVID-19 pandemic crisis, it links up volunteers locally with elderly and/or vulnerable people with all the necessary safeguarding in place. Grants for projects are working well. Increased problem with domestic abuse.

**District Councillor Dave Busby:** no report.

Meeting reconvened 19.44hrs.

### **1794/1920 Planning Applications:**

Two enforcement issues ongoing.

**DC/20/01069** Land north east of Oakfield Cottage, Oakfield Rd, Copdock IP8 3JS. Erection of 1 no. detached single storey dwelling.

*Granted.*

**DC/20/01119** Ramblers Swan Hill Copdock And Washbrook Ipswich Suffolk IP8 3HR. Erection of a residential annexe.

*No objection with tie.*

**DC/20/01245** Land On The North East Of Elm Lane Copdock And Washbrook Suffolk

Application under Section 73 for removal or variation of a condition following grant of planning permission

DC/17/04721 granted 09.11.2017 (Planning Application. Erection of a new dwelling.)- Condition 2 (Approved Plans and Documents)

*No objection.*

**DC/20/01361** Cherry Orchard Back Lane Copdock And Washbrook Ipswich Suffolk IP8 3JA. Application for Listed Building Consent - Erection of rear conservatory. *No objection.*

**DC/20/01341** Cherry Orchard Back Lane Copdock And Washbrook Ipswich Suffolk IP8 3JA. Erection of rear conservatory (following removal of existing).  
*No objection.*

**1795/1920 Financial Matters & RFO Report:**

- a. payments approved
- b. review Village Hall rent - 3 yr review. It was agreed and approved at the meeting that both Copdock & Washbrook Village Hall and Copdock & Washbrook Bowls Club should be allowed a 'rent free period' for 6 months due to the current challenging economic climate. Clerk to contact both committees.

**RFO Report**

The Parish Council's budget position is in order.

The PC have received a further CIL payment of £4,983.48 bringing the total held to £12,215.64.

I have not been able to log onto the Nat West bank account this month at all, even for a balance so we are paying by cheques again. Once life is back to 'normal', the PC should consider changing banks.

Payments approved.

Spreadsheets updated. Bank reconciliation sheets to be approved by Council. Checked & counter signed by Cllr Louise Carman.

**1796/1920 Christmas Day lunch for Lonely**

Defer for 3 months until July 2020 meeting.

**1797/1920 Neighbourhood Plan**

Disappointing response to the consultation. Members of Neighbourhood Plan group will try to up the numbers before the deadline. Plan to be adopted at the May meeting.

**1798/1920 Environmental Management**

Due to the cancellation of the Litter Pick in the Spring, making it impossible for volunteers to carry out some environmental management jobs, it was agreed and approved that the environmental management list will be reinstated to last years work list. Clerk to contact contractor.

Proposed wildlife verges in the central reservation of the Old London Rd not deemed a suitable area. MW/DM to contact SCC to advise.

**1799/1920 Playing field licence**

Achilles YFC spoken to Suffolk FA, awaiting their response.

**1800/1920 Lease Renewal & Access**

- a. car park maintenance responsibility - awaiting solicitor response - LB to chase
- b. Bowls Club lease - awaiting BC approval of proposed lease - LB to chase

**1801/1920 Matters to be brought to the attention of the Council**

**TC/DM/LB** - Suffolk 2020 funds - in place for 12 months, £3m for infrastructure available, need to plan funding, apply supported by Cabinet Member. Send Steve Merry, SCC Highways advise PC intend to go ahead with May meeting. Go ahead and put funding application in from Suffolk 2020 fund.

**DM** - 2 meetings with Anglian Water re leak and excess water at the underpass nr Whights Corner. Testing of water - 3x tests all negative - showed spring water therefore nothing to do with Anglian Water; either spring water or rain water. This is an historical problem, probably not going to get far with it. DM suggested going back to Highways with it, DM to send Clerk text to send.

**MW** - Belstead Quarry - Colin Hinkins sent comments, aware of traffic situation. HGVs need restrictions on direction of road usage.

**DM** - Neighbourhood Plan - deadline 13 April, no enough responses, very disappointing, but can prove there was consultation.

In Touch not being distributed this month, available online.

**Items for next agenda:**

Adopt Neighbourhood Plan

Meeting closed at 21.09hrs.