

Copdock & Washbrook Parish Council

Minutes of the meeting of the Parish Council held on Tuesday 4 February 2020 at the Church Room, The Street, Washbrook - 7.30pm

Present: Cllr Keith Armes, Cllr Laura Butters, Cllr Louise Carman, Cllr Terry Corner (Chairman), Cllr David Marsh, Cllr Mike Watling (Vice Chr), District Cllr Dave Busby, 5x residents, Clerk - Angela Chapman.

1762/1920 Chairman's Welcome & Apologies for Absence CC Christopher Hudson

1763/1920 Declaration of Interests Cllr Mike Watling - C&W Tennis Club; Cllr Louise Carman - Carman 4Seasons Ltd

1764/1920 Minutes. Minutes of the meeting held on 7 January 2020 were signed as a true record. Matters Arising: VE Day 75th Anniversary - agreed to arrange a meeting with village organisations to gauge if enough interest to arrange an event.

1765/1920 Clerk's Report including Matters Arising

Been a busy month.

Environmental management - Cllr Mike Watling and myself met to list environmental management jobs for the coming season, which is on the agenda for this meeting.

Also met with rep from Glasdon who will be sending a quote for 2 village gateways and signs for installation at the southern end of Old London Rd to endeavour to slow speeding traffic. We have funding towards this from CC Christopher Hudson Locality Budget. Quote received.

Reported the 2 enforcement issues, Babergh have acknowledged and advised they will be carry out an assessment of both.

As you are aware, the Neighbourhood Plan group and PC met with the SCC Corporate Property team to hear an update on the London and Hill House Farm developments, successful and informative meeting. Will be reported on later in the meeting.

You are also all aware of the meeting Monday 10 Feb at Brighspace, Hadleigh Rd to enable the Highways Consultant to present details of his report which the Parish Council funded. Currently SCC Highways, SCC Corporate Property team have agreed to attend along with DC Dave Busby, the Neighbourhood Plan group and Parish Councillors.

Andy Ansell, rep for Taylor Wimpey rang to advise TW & SCC meet on Thursday 30 Jan but are not certain of the road closure dates. Still probably April though.

The remedial and maintenance works on the play areas has begun and will continue into the Spring.

I have been approached by a youth football team who spoke to Cllr Laura Butters last year asking to use the playing field for football on Saturday mornings. It's escalated from one Under 11's team to 2 youth teams and training 2 week nights, to basing the whole youth section there, which has around 9 teams. They advise they are able to get funding for goal posts/nets etc from the Suffolk FA and have offered to maintain the grass including cutting for their games. This needs careful consideration bearing in mind previous experience.

Still 2 Casual Vacancies.

1766/1920 Adjournment: Meeting adjourned at 19.53hrs

District Councillor Dave Busby: BDC council tax increased by £5 a yr; BDC now offering financial support for adaptations for elderly and disabled; Citizens Advice has been given another 3 years funding; Aldham & Elmsett Neighbourhood Plan approved by BDC last month; BDC Parish Liaison meeting next week.

Residents: road signs not being collected when no longer relevant; underpass leaking - possibly Anglian Water. Northern bypass virtually been shelved, southern Suffolk in favour, northern Suffolk not.

Meeting reconvened 20.08hrs.

1767/1920 Planning Applications: none.

Two enforcement issues ongoing.

1768/1920 Financial Matters & RFO Report:

- a. payments approved
- b. online banking - Clerk to contact Nat West again, otherwise visit branch

RFO Report

The Parish Council's budget position is in order.

Payments approved.

Spreadsheets updated. Bank reconciliation sheets to be approved by Council. Checked & counter signed by Cllr Louise Carman.

1769/1920 Neighbourhood Plan

Chairman Terry Corner gave a big thank you for the Neighbourhood Plan team for all the work achieved so far. The Parish Council resolve to approve the Draft Neighbourhood Plan for Pre-Submission Consultation, in accordance with the Neighbourhood Planning Regulations, for a period of 6 weeks and subject to the incorporation of amendments required for typographic, grammatical or factual errors.

1770/1920 Environmental Management

List of works distributed. It was agreed the PC would arrange for working party mornings to try and achieve some of the work to be done throughout the year.

Clerk has got a quote from a grass cutting contractor. It was agreed for the contractor to do one cut to get the grass down to a reasonable level. Remaining cuts throughout the year to be agreed, possible football team using. Remaining works to be quoted for by current contractor.

The licence for the village hall for car parking use to be put on hold until use for possible football confirmed.

1771/1920 Councillor Training

Clerk to send link to SALC training courses.

1772/1920 75th VE Day Celebrations

As 1764 of these minutes, meeting to be arranged for all village organisations to be invited to gauge interest in holding an event.

1762/1920 Playing field licence

As 1770 of these minutes the licence for the village hall for car parking use to be put on hold until use for possible football confirmed.

1763/1920 Lease Renewal & Access

- a. car park responsibility - LB to assess and draw up agreement once Bowls Club lease complete;
- b. Bowls Club lease needs a plan - DM to print one off OS online and forward to Clerk

1764/1920 Matters to be brought to the attention of the Council

TC - Jones' plaques for village hall

- TC will arrange access 1 week in advance of the 5 May 2020 ceremony for installation
- Mark Manning has agreed to install.
- Council agreed Clerk to write to WI to ask if they would provide the refreshments
- formally invite Jones relations
- invite village organisations together with the Annual Parish Meeting invitation

MW - asked if the Council would be prepared to support the C&W PCC in rebuilding the Church Room. Council agreed in principal as the Parish Council meetings are held there every month due to its location and accessibility. Suggested to look for funding pots particularly 'Power to Change' a voluntary organisation which administers fund from lottery money.

DM - Spring Clean and Village Tidy Up Day - 28 March 2020. Tina Sutters to book Church Room and contact In Touch magazine.

LB - MW agreed to do agendas for SCC Highways meeting on Mon 10 Feb 2020.

Items for next agenda:

None.

Meeting closed at 21.09hrs.