

Copdock & Washbrook Parish Council

Minutes of the Annual Meeting of the Parish Council held on Tuesday 5 September 2017 at Church Room, The Street, Washbrook, 7.30pm

Present: Chairman Keith Armes, District Cllr Nick Ridley, District Cllr Barry Gasper, Cllr Terry Corner, Cllr Tina Sutters, Cllr Andy Mexome, Cllr Laura Butters, 1x residents, Clerk.

1390/1718 Welcome and Apologies: Chairman Keith Armes opened the meeting. Apologies: County Cllr Christopher Hudson, Vice Chairman Mike Watling, Cllr Chris Coupland, Cllr Peter Jones

1391/1718 Declaration of Interest: None.

1392/1718 Minutes: The minutes of the meeting held on 11 July 2017 were approved and signed as a true record with the amendment of deletion of Cllr Tina Sutters not attending.

1393/1718 Clerks Report inc. Matters Arising – as below.

Planning applications: on agenda to decide best way forward with new electronic delivery of applications.

Playing field - I have contacted SCC legal dept, spoken to Simon Cartmell to ascertain the situation regarding demolition of the changing cabin and possible new structures. He has confirmed SCC have no objection to the removal of the changing cabin and also to any enhancement of the playing field including new gazebos being erected, it would require a formal variation on the lease, which is an easy procedure. We agreed I would contact him after the public consultation meeting on Saturday 23 Sept to confirm the Parish Council's intentions.

Playing field rentals with village hall: I had a chat with Alison Stark who runs the bar at the village hall, she was concerned about a hirer of the hall for a wedding, who had also rented the field from the PC, had bought in their own alcohol for the aperitif drinks and consumed it on the field. Hirers of the village hall are not permitted to bring their own alcohol/drinks into the village hall, as the village hall bar wish to provide all drinks to control intake and boost profits. It was suggested by both sides, after some discussion, that the PC T&Cs include a clause for only consuming alcohol/drinks on the playing field that has been purchased from the village hall bar, for hirers of the village hall.

Anyone else wishing to take a bottle of wine onto the playing field and drink it is well within their rights. Alison spoke to Babergh and the licensing laws allow this, whether the alcohol has been purchased from the village hall bar or bought in independently.

There has also been an incidence where hirers have had sparklers on the field and all the debris has had to be cleared up the next day by village hall staff. Again it was suggested the PC T&Cs include a clause to not allow the use of any fireworks including sparklers when hiring the field.

Locality Budget: I have completed the form for funding for the bench outside the Church Room as far as possible, CC Chris Hudson needs to complete and sign it. The bench has been delivered and will be fitted shortly.

Training courses - Local Council Public Advisory Services presented part 1 of the Planning Course on 5 July, the second part still to be arranged, as previous date of 17 July was cancelled due to the presenter being unable to attend.

1394/1718 Adjournment: Meeting adjourned at 19.38pm

DC Nick Ridley: Babergh offices on the move to Endeavour House 1 October 2017. Staff not happy, meeting been held.

Local Planning Consultation opened. Suggest Parish Council send a representative to attend as the land put forward in Copdock & Washbrook is frightening. SCC have put in for all land

they own. Need to make representations now, as by Jan/Feb it will all fall into place. Use our Local Neighbourhood Plan.

DC Barry Gasper: Boundary Commission - the changing of wards will be difficult to achieve, need a 1xmember ward. Babergh DCs position is unclear. A detailed plan is needed, another referendum is not unreasonable. The whole process needs explaining to public.

Residents: Concerns raised over the planning application for Apple Tree Farm. To be discussed under Planning on agenda.

Reconvened 20.00hrs.

1395/1718 Planning Applications:

AP/17/00031 - Holly Cottage, Old London Road, Copdock And Washbrook, Ipswich IP8 3JD. Appeal under Section 78. *For information.*

DC/17/04175 - Cornerways, Elm Lane, Copdock And Washbrook, Ipswich Suffolk IP8 3ET. Outline Planning Application with all matters reserved - Erection of 2No. detached 2/3-bedroom dwellings, each with garage.

Comment: Concern over the position of house 1 due to close proximity to Tudor Cottage.

DC/17/03689 - Glebe Farm, London Rd, Copdock IP8 3JD. Prior Approval Application under Part 3, Class Q (a) and (b) of the Town & Country Planning (General Permitted Development) (England) Order 2015 - Change of use of agricultural building to dwelling house (Class C3).

Comment: Object, use previous comments.

DC/17/04263 - Apple Tree Farm Folly Lane Copdock And Washbrook Ipswich Suffolk IP8 3JQ Erection of replacement two storey dwelling to a different design to that approved under B/15/00112. Conversion of existing barn to garage and games room. Construction of tennis court and creation of a private lake. Existing dwelling (Orchard house) to be retained.

Comment: Concerns over excavation of large lake, source of water, overflow and drainage from same. Previous approved application condition was for Orchard House to be demolished, it remains on this application. Arrange extension with BDC planning dept and site visit.

1396/1718 Planning applications from Babergh DC/Mid Suffolk

With planning applications now being sent electronically it was agreed to forward a copy to all Parish Councillors electronically, for consideration by all before the next meeting, and to print off a hard copy to bring to meeting.

1397/1718 Financial Matters & RFO Report:

- a) **Payments** for approval. KA & LB recommended approval for payments.
- b) Annual Financial Return for financial year 2017/18 - approved & minuted
- c) Insurance renewal - Finance Working Group to consider and report to next meeting
- d) Fixed Asset Register - Finance Working Group to consider and report to next meeting

RFO Report

The Parish Council's budget position is in order, with all spending within the current financial years budget apart from training which has an overspend. Points to watch are environmental management, budget is £4k, almost to £3k already; also play areas, budget £1,800, stands at almost £1,300.

As you can see below this months cheques total nearly £3,500 and the current bank balance is £2,600. The pre-cept should be paid in to the account this month but without online banking its not possible to know when this has been transferred.

I have enquired about online banking again with Jordan Youpa, from Nat West bank, this is still not feasible for the type of account the PC has, apart from checking balances. This is something I believe would be useful, in view of the above.

External audit - now complete, one qualified issue, on agenda to approve.

Payments approved.

Spreadsheets updated to 31/08/17. Copies distributed at meeting.

Minuted and approved.

1398/1718 Play equipment inspection:

Inspection report received, all in order apart from:

- a) the new piece of equipment which MW has arranged to have taken away and made compliant
- b) seesaw at village hall - weld a bar across handle to make compliant
- c) put up signs at each play site giving contact details.

1399/1718 VC Commemorative Ceremony:

KA thanked everyone who has played a part in organising this event, all on target - time, cost and quality.

TC - village sign and plaque in place ready.

TS - explained organisation for the day, seating, hosting, parking etc.

1400/1718 Playing field improvements:

Public Consultation meeting arranged for Saturday 23 September, lounge, village hall.

1401/1718 Barrier - Whights Corner/clearway:

Highway advised not to fit a barrier, would force motorcycles down Swan Hill.

1402/16718 Defibrillators:

MW - sent report in absence - Lottery funding received for 2 units. Managed Solution with Community Heartbeat will arrange everything including training sessions. Cost includes insurance for theft and damage.

1403/1718 Replacement bench near village sign:

Original bench put into storage for new village sign and VC plaque works to be carried out. Regulars using the The Brook pub contributed to the purchase of the bench and would like it replaced. Defer to next meeting.

1404/1718 Matters to be brought to the attention of the Council:

TS: reported to SCC water across Mill Lane to Whights Corner

AM: there has been massive excavation to form a lake behind Ramblers, Swan Hill garden. Water is being diverted from stream into the newly formed lake. Does this need planning permission? Clerk to inform BDC.

Items for next agenda: Replacement bench nr village sign

Meeting closed at 21.21hrs.