

# Copdock & Washbrook Parish Council

Minutes of the Annual Meeting of the Parish Council held on Tuesday 3 July 2018 at Pavilion, Old London Rd, Copdock, 7.30pm

**Present:** Chairman Terry Corner, District Cllr Nick Ridley, Cllr Mike Watling, Cllr Keith Armes, Cllr Ann Hurst, Cllr Laura Butters, Cllr Tina Sutters, 3x residents, Clerk - Angela Chapman.

**1530/1819 Chairman's Welcome & Apologies for Absence** - County Cllr Chris Hudson, District Cllr Barry Gasper, Vice Chairman Andy Mexome, Cllr Peter Jones.

**1531/1819 Declaration of Interests** - none

**1532/1819 Minutes.** Minutes of the meeting held on 5 June 2018 were adopted and signed as a true record.

## **1533/1819 Clerk's Report including Matters Arising**

The play areas inspection is due in August and the company has been instructed to carry out the work.

An email was received from Justin Lewis, highways engineer from SCC regarding the Old London Rd and the crossover junctions after a report was logged with SCC by Chairman Terry Corner. JL will contact me again after his annual leave to arrange a meeting on site the last week of July.

The PC received 2 emails concerning the bank of grass where the Hewitt memorial sits. One was complaining it wasn't cut, one was very complimentary, saying how lovely it was to see a village embrace its rural setting rather than trying to control and contain every living thing into some kind of picket fenced order, not only good for the environment with wild flowers, insects and bees but good for the soul.

I had contact from Bill Davies who is the Neighbourhood Watch area co-ordinator. I explained the PC had had no real interest from anyone, however, he said he will contact the PC again once he has attended a local meeting.

It was earlier agreed to let the grass on the playing field next to the village hall grow longer. However, the cricket club have requested to use part of the field for car parking on 3 or 4 dates over the summer, also 2 local residents are organising a children's fete on the field, therefore, it needs to cut shorter for these events. Normally, our usual contractor would do this, however, the cricket club have offered the use of their ride on mower, to be used by Cllr Mike Watling, to cut the field. It was agreed that the cricket club will cut the area they wish to use, as the PC are not charging a hire fee.

Cllr Tina Sutters contacted Kevin Verlander, Rights of Way officer at SCC, who confirmed SCC are responsible for the footbridge over the brook at Jubilee Meadow, as Cllr Tina Sutters thought. He also confirmed it met safety requirements and required no work to be carried out.

The Village Directory update is ongoing.

Still no decision from Babergh regarding recycling bins in the Brook car park despite a chasing email.

Allotment rep advised tap leaking, contacted plumber who advised he could see no leak. Therefore have given each the others contact telephone numbers (with permission) so they can meet up to sort out.

There will be a Charity Fair on playing field on Sat 8 July. I have asked for and received all but one of the relevant insurance documents necessary from the organisers, both Copdock residents.

**1534/1819 Adjournment:** Meeting adjourned at 19.39pm

**DC Nick Ridley:** consultation on District Local Plan consultation Nov/Dec. 5 year land supply - very close to answer, it will have a material effect on planning applications, MMPF revised, a lot less planning applications. Next stage of Local Plan March '19.

Corks Lane site - to be developed into housing.

Salaries for BDC and MSDC to be backdated to May 2017.

Community Awards revived, to take place in Hadleigh church in November.

**Residents:** resident of The Street asked if the verge outside their house could be cut more regularly, as currently its left long for wild flowers and wildlife to be cut once a year, which was agreed some years ago with the Parish Council and BDC after a request from another resident. Clerk to enquire the frequency of cutting with Babergh DC and report at Sept meeting.

Resident brought to the Council's attention that the crossing on the Old London Road opposite JR Travel is being used unsafely. After some discussion it was agreed the Tom Cat Farm exit and the allotment site is also unsafe when vehicles cross over the central reservation. Chairman Corner to contact JR Travel, Tom Car Farm and Clerk to contact the allotment representative. Clerk to contact SCC Highways.

Reconvened 20.04hrs.

**1535/1819 Planning Applications:**

DC/18/02700 Scotsfield House, The Avenue, Copdock IP8 3JS. Erection of one and a half storey rear extension.

Recommend approval.

**1536/1819 Financial Matters & RFO Report:**

- a) payments recommended - KA & MW approved.
- b) Suffolk Constabulary - request for funding for 'funded' PCSOs - PC decided not to contribute towards this
- c) environment payments - agreed budget to increase for next financial year. Fallen tree across footpath - Clerk to contact SCC to try and get someone to deal with the clear up. Enquire SCC about bridge widening at Jubilee Meadow to allow larger mowing machine in.
- d) Ratify purchase of mobile phone for Clerk for Council use - agreed unanimously

**RFO Report**

The Parish Council's budget position is in order, with all spending within the current financial years budget.

The accounts are with the external auditor, awaiting return and report.

As agreed at the June meeting a parish council mobile phone has been purchased for the Clerk to use for council business. The number has been distributed and is on the parish council website.

The PC have, at last, received the 106 monies for the Fen View play equipment.

All allotment rents have been received for taken plots, there are currently 4 plots vacant.

Payments approved: KA & MW.

Spreadsheets updated to 03/07/18. Copies distributed at meeting and will be emailed to all Parish Councillors as soon internet connected. Bank statements to 30 May 2018 available to view at meeting.

Approved KA & MW.

### **1537/1819 Risk Assessment**

Cllr Ann Hurst reported review of the RA Register is ongoing. Clerk to send list of salt bins and heaps to MW & AH.

It was agreed for higher risk to be reviewed quarterly, lower risk 6 monthly and play equipment in February along with the external inspection in August. This to be incorporated into the Standing Orders.

### **1538/1819 Mineral & Waste Site (Quarry)**

Further consultation produced not much different to before, traffic at interchange still a problem. TC stated that the feedback to SCC needs to be new or restated, they will not look previous submissions. Also the Planning Inspector will look at draft and new submissions. It will SCC who grant the permission not Babergh DC. TC will present submission to SCC stressing environmental issues particularly the washing plant location.

### **1539/1819 District Local Plan**

District Cllr Nick Ridley said when he knows the timetable for the Local Plan he will advise the Parish Council, but in any case will be no earlier than November 18 with consultation probably closer to January.

### **1540/1819 Neighbourhood Plan**

Steering Group met with Bentley PC who they have decided to go it alone.

After discussion, it was agreed the date for the public consultation will be Mon 3 Sept venue to be confirmed. Clerk to find venue. Budget has been drawn up. Leaflets and posters to be arranged. TC asked the objective of the NP when a Community-Led development plan had already been completed. LB said to have public consultation meeting, do Terms of Reference and online survey and go from there.

NR advised the NP has to conform to the District Local Plan which will not be in place until the New Year earliest. It was decided to proceed.

### **1541/1819 Matters to be brought to the attention of the Council:**

MW - attended Police Forum meeting - raised the car parking issue, Police said they would look at it. Reported a drug and anti-social behaviour problem in Hadleigh town centre.

Speeding action days. Advised anyone can go to meeting. Clerk to send minutes to the In Touch magazine for inclusion.

TC - field next to Jubilee Meadow noticed ground tests being done.

Village directory - list of Parish Councillor names to be included but no contact details. All contact to go through the Clerk whose details will be included.

**Items for next agenda:** none.

Meeting closed at 21.15hrs.