

Copdock & Washbrook Parish Council

Minutes of the meeting of the Parish Council held on Tuesday 6 March 2018 at Pavilion,
Old London Rd, Copdock, 7.30pm

Present: Chairman Keith Armes, County Cllr Chris Hudson, District Cllr Nick Ridley, Cllr Mike Watling, Cllr Terry Corner, Cllr Andy Mexome, Cllr Laura Butters, Cllr Tina Sutters, Cllr Chris Coupland, 11x residents, Clerk.

1470/1718 Welcome and Apologies: Chairman Keith Armes opened the meeting.
Apologies: Cllr Peter Jones District Cllr Barry Gasper,

1471/1718 Declaration of Interest: None.

1472/1718 Minutes: The minutes of the meeting held on 6 February 2018 were approved and signed as a true record.

1473/1718 Clerks Report inc. Matters Arising – as below.

Despite a third chasing email there is still no response from SCC regarding the missing handrail on the grass bank opposite The Brook. I have to say it feels like the issue is being ignored and they hope you will forget about it or go away but I will keep going with it. I have made contact with Suffolk Neighbourhood Watch Association, the local area representative has suggested some dates for a meet up to detail the scheme and how it works. If agreed, I suggest a couple of Parish Councillors join me and we can then take it forward from there. It would be good if some residents could also be involved with the scheme.

The hedge at Marvello, The Street has been cut back.

I have a response from BDC regarding a dog waste bin in Amor Lane. As long as its 50 yards from the roadside the bin lorry operatives will empty it. Therefore I have ordered one and will arrange to have it installed.

Whilst on the subject of dog poop, Capel Community Trust sent a flyer around Capel village regarding clearing up after your dog. I have a copy here and wonder if it's something the PC could do around Copdock & Washbrook. Perhaps we can discuss later.

1474/1718 Adjournment: Meeting adjourned at 19.35pm

CC Chris Hudson: received letter from Copdock Primary School thanking for financial help. Suffolk Records Office to relocate, decision to be made later in the year.

Home to school travel provided by SCC to be looked at to save money, academies outside the system; Copdock Primary feeds to East Bergholt High but travel not provided.

SCC to have 2 unmanned surveillance drones to assist Fire & Rescue Services and Lowland Rescue. See newsletter for further details.

DC Nick Ridley: change of planning committee Chairman to Peter Beer; council tax increase was agreed; Boundary Commission out for consultation again; referendum going ahead in the summer for One Council.

Sugar beet site at Sproughton - possible big employment development.

Resident: concerned about the 'churning up' of the central reservation along the Old London Road, particularly outside Krendall Cottage and The Paddocks in view of the planning application for TTV Industries. Parish Councillor pointed out Highways will have to look at this when considering.

After further discussion it was agreed for the Parish Council to write to all businesses along the Old London Road and all allotment holders, asking to ensure they cross their vehicles in the appropriate places along the Old London Rd and not to cross the grass areas particularly lorries that are delivering/leaving sites.

CC Christopher Hudson will arrange a site visit with Highways, Clerk to email him to arrange.

Clerk to also clarify the grass cutting schedule with SCC for the central reservations along this stretch of road.

Reconvened 20.10hrs.

1475/1718 Planning Applications:

DC/18/00765 Outline Planning Application (All Matter Reserved) - Erection of up to 7 no. dwellings. Land south of the The Paddocks, Old London Rd, Copdock & Washbrook IP8 3JF. Applicant of planning application asked to speak - has 15 employees who travel long distances to work; houses would be made up off site and erected in 3 days once ground works complete. Pointed out change of requirement for more houses since last application. Parish Councillors decided for Planning Working Group to make a site visit. Clerk to arrange.

1476/1718 Financial Matters & RFO Report:

- a) payments recommended - MW & AM approved.
- b) Internal Control Statement - adopted and approved, signed by Chairman and Clerk at meeting. Send copy to all Parish Councillors.
- c) Internal Auditor appointed and approved as Local Council Public Advisory Service (LCPAS)
- d) RFO appointed and approved and to remain Clerk of Parish Council

It was requested spreadsheets are sent out with the agendas every months, Clerk pointed out the spreadsheets would not be updated to the meeting date, however, they will be sent out with the agendas and the updated one brought to the meeting.

RFO Report

The Parish Council's budget position is in order, with all spending within the current financial years budget. As advised in previous reports some budgets are reaching their limit.

C&W PCC have requested the annual donation for the churchyard maintenance. Last payment, of £500, was made in June 2017, therefore if the PC agree a donation it will need to be made in the next financial year - 2018/19.

The workplace pension contributions will increase from April this year, the employer contribution will stay at the same rate, as agreed previously, with the employee contribution increasing to 3%.

The revised quote for the fence at the playing field on the road side boundary is £1,270. This comprises a 900mm high fence either side of the bus shelter to each end and an 8' high section behind the bus shelter. Posts highway grade timber. Rental payments for the playing field for this year amount to £530, also bear in mind we receive annual ground rent from the village hall and the bowls club.

Payments approved.

Income as per attached spreadsheet.

Bank statement distributed.

Spreadsheets updated to 06/03/18. Copies distributed at meeting. Bank statements available for Cllrs to view at meeting.

Minuted and approved.

1477/1718 Risk Assessment Register

Register updated - changing cabin and toilet block/playing field removed.

1478/1718 Preparation for AGM & Councillors Responsibilities:

Working Group lists distributed, Councillors to consider, groups will be confirmed at April meeting.

1479/1718 Suffolk Minerals & Waste Local Plan (Quarry)

Report was emailed to all Parish Councillors, now awaiting next consultation, should be first week of June 2018.

1480/1718 Neighbourhood Plan:

Group to take proposal forward was agreed at Cllrs Mike Watling, Laura Butters and Andy Mexome and Clerk. Meeting at Whights Corner, 14 March, 7.30pm. To report to next meeting.

1481/1718 Playing field improvements:

No funding available, agreed to leave as an open green space for residents to use.

1482/1718 Matters to be brought to the attention of the Council:

MW - defibs not yet registered with ambulance service, light being installed above village hall defib

- village quiz 13/3/18 village hall at 7.30pm
- abandoned car not yet moved
- underpass lights - no action on repairs
- tree over brook at Jubilee Meadow

AM - will install dog waste bin - to meet with Clerk to agree location

CC - hedges been cut back as requested

TS - Litter pick to held Sat 17 March 2018 - 10am-12noon - meet at Church Room

KA - Annual Parish meeting confirmed as Tues 1 May 2018 at Pavilion 7.00pm start with Annual Meeting of Parish Council held afterwards at approx 8.00pm.

Items for next agenda: none.

Meeting closed at 20.55hrs.