

Copdock & Washbrook Parish Council

Minutes of the Annual Meeting of the Parish Council held on Tuesday 6 June 2017 at 7.30pm, in lounge at village hall.

Present: Chairman Keith Armes, Vice Chairman Mike Watling, County Cllr Christopher Hudson, District Cllr Nick Ridley, Cllr Terry Corner, Cllr Peter Jones, Cllr Tina Sutters, Cllr Chris Coupland, Cllr Andy Mexome, 3x residents, Clerk.

1361/1718 Welcome and Apologies: Chairman Keith Armes opened the meeting. He welcomed County Councillor Christopher Hudson. Apologies: District Cllr Barry Gasper.

1362/1718 Declaration of Interest: None.

1363/1718 Minutes: The minutes of the meetings held on 4 April 2017 were approved and signed as a true record.

1364/1718 Clerks Report inc. Matters Arising – as below.

Register of Interest forms - All completed and published on the Babergh DC website apart from 2 councillors who have yet to receive the forms from Babergh. I have, again, requested Babergh send these to the respective Councillors.

Village hall - rent review/increase has been agreed with a letter received from the VH management committee.

Copdock Fun Day - proposed 30/7/17 - Mike Watling and I had a meeting with Joanna Green, a representative from Dave Shelley Entertainments did not attend. No requested documentation has been received i.e. PL/EL insurance certificate, completed and signed T&Cs have not been returned, therefore the PC has to assume this will not go ahead this year. Both Mike and I have spend a considerable amount of time on this proposed project with no positive outcome. I have emailed Joanna Green asking her to confirm the event will not go ahead.

Playing field - rent to Ipswich Hotel for football match Sunday 4 June.

Training courses - Local Council Public Advisory Services are to present a planning course to our council on 5 and 17 July 7.00pm start. Venue to be confirmed. They are happy for other parish councils to attend to offset costs.

1365/1718 Adjournment: Meeting adjourned at 19.37pm

CC Christopher Hudson: Reported glad to attend parish meetings and listen to Councillors. Endeavour House events have taken over. He is aware of speeding situation on old London Rd, however, Highways are not optimistic about any works. Defibrillators - may be able to help with cost. Looks forward to liaising with the Chairman to enhance quality of life in the village.

DC Nick Ridley: reported Peter Burgoyne - Chairman of Babergh DC, Jenny Jenkins, Deputy Chair, Nick Ridley Chairman of Planning Committee. Babergh DC do not have a 5 year supply of land, the East Bergholt situation - judicial review - has resulted in a lot of applications, 750 are backed up and will be dealt with over the next couple of months. Local Plan to move to consultation in Aug/Sept, maybe Oct, PC needs to respond by then. It will then go back to BDC Planning, then Local Plan will be looked at. Once the Local Plan is in the first consultation stage, should be slightly stronger. Last year 130 houses were built in the BDC area, should have been nearer 350. Unless there is change, every village should take its fair share. Challenging times.

Residents: Gas works in Charlottes - after discussion it was agreed National Power Networks were responsible for the making good of the grass verge. CC Christopher Hudson will look at.

Clearway - resident reported residents in the Marvens have received a letter asking them not to park commercial vehicles in the Marvens area. Consequently a tipper lorry is now being parked on the clearway area.

Reconvened 19.49hrs.

1366/1718 Planning:

Report & proposals from Planning Working Group:

B/17/01076 Longlands Place, Wenham Rd, Copdock & Washbrook IP8 3EZ. Erection of detached dwelling to replace existing residential caravan

Comment: No objection

B/17/01109 Yeomans, Folly Lane, C&W IP8 3JQ Erection of first floor rear extension. (actually front extension BDC error)

Recommend refusal on grounds of not in keeping with other properties in Folly Lane.

Consideration to building a rear extension so as not to have such a visual impact from the street.

B/17/01074 2 Pearson Way, C&W IP8 3LG. Erection of first floor extension over garage

Comment: Recommend approval

B/17/01090 Grass verge east of The Street, C&W. Relocation of existing sign and erection of 1 no. Victoria Cross memorial

Comment: Recommend approval

1367/1718 Financial Matters & RFO Report:

- a) **Payments** for approval. TS & CC recommended approval for payments.
- b) Approval of Annual Return (including approval of Statement of Accounts and Annual Governance Statement) deferred to extraordinary meeting
- c) Clerk's remuneration - Council agreed to grant 2hrs extra per week to Clerks hours.
- d) SARS donation request - Council agreed to grant £100

RFO Report

The Parish Council's budget position is in order, with all spending within the current financial years budget with the exception of training. The budget figures have been altered, as the distributed spreadsheets. Environmental management figure has been increased to £4k, capital expenditure reduced to £1k, training reduced to £250. As the council has now booked an extensive planning training course the training budget has overspent. This can be adjusted again.

Village Hall lease - proposed increase agreed by letter from the village hall management committee.

Internal Audit - internal audit can be carried out by LCPAS, as SALC are unable to in the time frame. This needs to be minuted to comply. LCPAS are also less expensive and will collect and deliver the books back to the Clerk.

Copdock Churchyard - annual donation - a letter has been received (too late for inclusion in the agenda) for the annual donation to the church for churchyard maintenance. If agreed, this can be ratified at the July meeting.

Spreadsheets updated to 05/06/17. Copies distributed at meeting.

Approved by Council and minuted.

1368/1718 VC Commemorative Ceremony:

All progressing well. PJ met with grandson, very happy with plans, A number of overseas survivors may attend, buffet lunch prior to ceremony. Babergh sending representatives. Builder chosen to carry out work for plaque and village sign. TS reported Jennifer Jones giving talk on VC William Hewitt. NR advised Lord Lieutenant or Vice should attend.

1369/1718 Play Equipment Working Group/Fen View play area surface:

Contractor to lay new surface once equipment painted. Danny Carmen to replace bolts and MW to paint.

1370/1718 Proposed Fun Day on playing field next to village hall:

See Clerks report.

1371/16718 Defibrillators: It was agreed by Council to go ahead with the installation of these provided they will be Lottery funded. MW had meeting with Village hall committee and the cricket club. They require checking every week, and MW has secured 2 people who are willing to carry this out. CPR training is needed and MW to organise sessions for all residents and councillors to attend.

1372/1718 Playing field/football pitch: MW reported there is potentially only one team to use the pitch next season and this is currently uncertain.

1373/1718 Matters to be brought to the attention of the Council:

MW - reported bench outside Church Room to be removed by contractor very soon as unsafe. CC Hudson agreed to fund a replacement. Details given to Clerk.

MW - requested agreement for wood treatment to be applied to play equipment at Mill Lane. Proposed and seconded by KA/TS.

MW - attends Police forum meetings, any concerns to be forwarded to MW to take to meetings. MW to put a piece in In Touch asking residents to send concerns to him.

TS - reported another tree is leaning dangerously in Chapel Lane. The metal gate has not been put on the Mill Lane area.

TC - phone box library has been stripped out. After discussion Cllr Andy Mexome offered to re-shelve and get the library up and running again. AM will report at next meeting.

AM - reported the subway had been repainted and the lighting reported to SCC.

PJ - road drains full of pebbles in The Street. Report to SCC.

KA - KA & MW to attend Boundary Commission meeting on 13 June and will report back at next meeting.

Items for next agenda: Ratify C&W PCC donation & Boundary Commission report.

Meeting closed at 21.02hrs.