

# Copdock & Washbrook Parish Council

Minutes of the Parish Council meeting held on Tuesday 7 March 2017 at 7.30pm,  
Church Room, Washbrook

**Present:** Chairman Keith Armes, Vice Chairman Mike Watling, County Cllr Dave Busby, District Cllr Nick Ridley, Cllr Terry Corner, Cllr Peter Jones, Cllr Andy Mexome, Cllr Tina Sutters, 1x residents, Clerk.

**1321/1617 Welcome and Apologies:** Chairman Keith Armes opened the meeting at 7.30pm. Apologies: District Cllr Barry Gasper, Cllr Chris Coupland.

**1322/1617 Declaration of Interest:** None

**1323/1617 Minutes:** The minutes of the meetings held on 7 February 2017 were amended to include The Great British Spring Clean on 1 April 2017, then approved and signed as a true record.

**1324/1617 Clerks Report inc. Matters Arising** – as below.

**Storm Doris damage** - 2 trees were blown down in the village, Danny Carman cleared away very promptly, with no charge.

**Motorcycle barriers** - see agenda

**Register of Interest forms** - contacted Babergh DC regarding R of I forms for C&W Parish Councillors after trying unsuccessfully to register councillors so individual forms could be completed. I have been asked to ring the officer, who works part time, to talk it through on the phone, which is very frustrating, as this is exactly what happened last year and we ended up completing had written forms, which were sent twice but were apparently not received both times.

**Planning Workshop** - Mike Watling, Tina Sutters and Andy Mexome attended a planning workshop at SALC, MW to report.

**Village hall** - the PC received an email from a member of the public (not sure if she was a resident of C&W), complaining about a Stay and Play session she attended at the village hall. She said there were too many children and adults in the hall for it to be safe. I spoke to Joanna, hall bookings manager, who in turn spoke to the hirer. I included Laura Butters in the emails in view of her position at SCC and she kindly sent a link regarding Health & Safety and DBS checks which I forwarded to Joanna, who said she would act upon the recommendations. This doesn't have anything to do with the PC directly but as the complaint was addressed to the PC it was felt a response was appropriate.

**1325/1617 Adjournment:** Meeting adjourned at 19.33pm

**CC Dave Busby:** Looking for community volunteers for composting, 2 day training will be given. NHS equipment amnesty during March, members of public to return any NHS equipment to reduce waste.

Parish Council offered to include this amnesty in the Spring Clean up day on Saturday 1 April 2017. Piece to be included in In Touch parish magazine.

**DC Nick Ridley:** Boundary Commission - will be a big reduction in seats by around one third, 2 seat wards will manage with 1. Move to Endeavour House still on schedule for Aug/Sept this year. 90 day consultation, some staff will not move, parking will be sorted by the time of the move, plenty of possible space.

**Residents:** None

Reconvened 19.47hrs.

**1326/1617 Planning:****B/17/00169 Land south of Boss Hoggs Truck Stop, Old London Rd, C&W IP8 3JW**

Erection of 1 no. agricultural storage building.

Strongly object, encroaching on neighbouring listed building dwelling house, entrance to the village - space between village and A12, also a flood plane. Large building for the size of the site. Site very messy with old redundant vehicles dumped. Request site visit from Babergh DC. Will create more lorry movements on and off the site Council asked Clerk to ring the planning officer at Babergh DC to discuss.

**B/17/00126 25 Fen View, C&W IP8 3EU**

Erection of two-storey side extension and single-storey front extension (following demolition of side conservatory). Recommend approval.

**B/17/00168 St Patricks, Elm Lane, C&W IP8 3ET**

Erection of 1 1/2 storey side extension and first floor over existing double garage to create first-floor living accommodation. Repositioning of existing photovoltaic panels and existing oil tank. Recommend approval.

**1327/1617 Financial Matters & RFO Report:**

- a) Payments for approval. KA & TS recommended approval for payments.

**RFO Report**

The Parish Council's budget position is in order, with all spending within the current financial years budget except for Environmental Management which currently has an overspend of £1,150; also play equipment maintenance which is £1,860 overspent due to the maintenance required after the equipment inspection.

**Village Hall lease** - rent increase letter sent, awaiting response.

**106 monies** - Fen View play equipment been approved, now awaiting receipt of money. The land at Fen View is, incidentally, owned by Babergh DC. Allotment fencing turned down. I spoke to Gillian Hilder at Mid Suffolk DC - she was helpful in giving information regarding funds/grants, however, we may have to look at another way to raise the money for the allotment fencing, and in any case, wait until after the May elections for any funds from Locality budgets.

**C&W Bowls Club** - letter regarding electricity share being shared equally has been sent, awaiting response.

Payments were approved.

Spreadsheets copies distributed at meeting.

Approved by Council.

**1328/1617 Correspondence:** none.**1329/1617 Old London Rd Traffic Calming/ Speed Reducing Project:**

CC Dave Busby reported that Chapel Lane is to be resurfaced but not Old London Rd, so will have to wait for the 2018/19 budget. John Simpson, Highways, SCC is aware of lack of road markings on Chapel Lane/Swan Hill/top of The Street junction. SCC feel the motorcycles barriers, proposed by the PC, are not necessary as motorbikes/mopeds/scooters can still use the underpass making it safer than using Swan Hill.

PC to ask SCC representative to attend meeting to enable Parish Councillors opinions to be heard. Clearway near Whights Corner - could the work on this area be carried out separately. PC - This project has been being discussed for over a year, Steve Merry, Highways, SCC came to the PC May meeting 2016 meeting, took opinions away, now it appears the whole project is back to square one.

Several ideas were put forward, in view of the length of time this has been going on, it was suggested a separate meeting be arranged to discuss further with a view to accumulate and ring fence funds over a period of years to carry out the work.

**1330/1617 Community-Led Housing Development Plan:**

Nine members of the public attended the surgery, all mainly in favour of the PCs suggestions. KA congratulated TC & TS for their hard work on the project. Draft of plan to be sent to Babergh DC.

**1331/1617 Play Equipment Working Group:**

See RFO report.

**1332/1617 VC Commemorative Ceremony:**

Cllr Terry Corner - 10 page report received from structural engineer for village sign relocation. An architect is drawing up ground plans for submission to Babergh DC, which should be to hand very soon. Once license given, planning permission will be sought for putting concrete base down on SCC land. Danny Carman, Carman 4Season to reseed the ground where the tree has been removed.

**1333/1617 WW1 Lighting of Beacons:** Council considered purchasing a beacon to commemorate the end of WW1 on 11/11/2018. It was decided not to go ahead with this.

**1334/1617 Matters to be brought to the attention of the Council:**

TS - reported contact from Public Realm office at Babergh DC informing that C&W has been twinned with Capel St Mary with regard to litter picking supplies, which will have to be purchased. BDC will still collect picked-up rubbish. Asked for suggestions for litter pick areas.

MW - Attended Planning Workshop with TS & AM, the evening wasn't taken by a planning officer and therefore wasn't very informative. Talked in general terms but Local Plan no available yet.

BDC should have a plan with the built-up boundary areas marked - Clerk to obtain a copy.

Meeting closed at 21.54hrs.